



The Michael Magevney and Laura Mann Program of the Year Award

2009 Nomination Form

In 1991, Michael Magevney and Laura Mann created Break Away at Vanderbilt University. Due to their foresight, belief in strong student leadership, and commitment to active citizenship, the alternative break movement continues to build momentum today.

Program of the Year Award

The recipient chapter program will be chosen based on their commitment to highly involved student leadership, striving to build active citizenship on their campus, and dedication to quality alternative breaks.

Nominees for this award must be current Chapter Members of Break Away®. Nominations can be made by anyone involved (past or present) in the alternative break program.*

All nominations should be emailed to breakaway@alternativebreaks.org by 5 p.m. EST on **May 8, 2009**. Hard copies will not be accepted. Award winners will be announced on May 29, 2009. Winners will receive **national recognition** for their program, a personalized **trophy**, recognition on our website, a **letter of recognition** to their school administration, and a **\$100** credit for Break Away Products and Services.

Please send all inquires to breakaway@alternativebreaks.org regarding the nomination process, evaluation process, or criteria for this award.

**Break Away Board of Directors, Programs Board, and staff are not permitted to make nominations.*

College/University Name: _____

Program Name: _____

This program is a current chapter member of Break Away

Nominator's Information

Name: _____

Phone: _____

Email: _____

Affiliation with alternative break program: _____

Program Information

Staff Contact Name: _____

Phone: _____

Email: _____

Main Student Contact Name: _____

Phone: _____

Email: _____

Host Site Reference (one host site that this program has worked with in the past year to and is willing to serve as a reference)*

Name of Site: _____

Contact's Name: _____

Phone: _____

Email: _____

*Must also include a reference letter from the aforementioned Host Site.



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Supporting Documents

For your sanity and ours, we are limiting your supportive documents to 15 pages*. Please focus on the best you've got - worry less about the number you send in. Please check off the items that you send below:

- | | |
|---|---|
| <input type="checkbox"/> Applications | <input type="checkbox"/> Evaluations (Pre & Post) |
| <input type="checkbox"/> Recruitment Flyers/Brochures | <input type="checkbox"/> Fundraising Documents |
| <input type="checkbox"/> Alcohol Policy/Waivers | <input type="checkbox"/> Timeline/Strategic Plan for the year |
| <input type="checkbox"/> Annual Report | <input type="checkbox"/> Scholarship Information |
| <input type="checkbox"/> Training Materials | <input type="checkbox"/> Trip Reports |
| <input type="checkbox"/> Press Coverage/Videos | <input type="checkbox"/> MOU/Contracts (Housing, Site, etc.) |
| <input type="checkbox"/> Sample Budgets | <input type="checkbox"/> Other items: _____ |

Program's Organizational Structure

On a separate document illustrate or write about the structure of leadership for your alternative break program. (How are decisions made? How are sites chosen? How are site leaders trained? etc.) You may include up to 2 pages.*

Content Questions

On a separate document answer the following questions about your program. You may include up to 5 pages.*

- What are a few of the social issues your alternative break program addressed this year?
- Describe some of the creative methods your program implements related to fundraising, recruitment, strategic planning, leadership development, press, and/or social media?
- How does your program address each of the 8 Components of a Quality Alternative Break? (Strong Direct Service, Education, Orientation, Training, Reflection, Reorientation, Diversity, Alcohol and Drug Free)
- How does your program promote active citizenship on campus and in the community?
- What is the number one reason you feel your program should be the 2009 Break Away Chapter Program of the Year?

*The complete application should not exceed 22 pages (that number **does not** include the Program of the Year nomination form and Host Site recommendation). They can be single or double spaced and must be in 10 - 12 font.