



## Pre-Trip: Project & Impact Planning

*(Completed by the site leaders & community partners together)*

Branch Out Alternative Breaks, College of William & Mary

<b>Contact Information:</b>
Site Leader Names:
Site Leader Contact Information:
Alternative Break Host Site & Contact Name:
Host Site Contact Information:
<b>Project Information:</b>
Project Dates (include start and end times, if applicable):
Physical Address:
Community need being addressed:
What kind of physical labor, walking, etc. will be involved? (We would like to inform potential participants that have mobility challenges.)
Does your organization have a policy on photography or social media? Please share if so.
<b>Purpose &amp; Goals:</b>
How will the community be impacted by the trip? (e.g. community members will have increased access to affordable housing)
<b>Service Activities:</b>
What will the group do? (e.g. the group will install insulation in three community members' homes)
<b>Preparation:</b>
What skills and resources will the student group need to have or provide for the project to be successful? (e.g. practice construction skills and knowledge about housing access in the community)
<b>Proposed Outcomes:</b>
Please list the intended impacts on the community and host organization, as well as the student group. (e.g. three homes will be insulated; students will share info about housing access with friends)